



VOLUNTEER APPLICATION

GEAR MANAGER
YI SPORT TAEKWONDO

JOB DESCRIPTION

Yi Sport should ALWAYS be safe, hygienic, and affordable. You can make a HUGE difference through ensuring kids have access to and are sparring with the appropriate gear, and that they are getting the best price. The Gear Manager will organize and inventory gear, process donations of used gear, and manage the school's relationship with gear vendors.

ACTIVITIES

- Create gear inventory and keep it up to date
- Ensure gear room is organized and clean
- Order new gear for students from vendors
- Process donations of good-condition used gear for resale to our students at discounted prices
- Order other training equipment as needed

TIME COMMITMENT

Minimum one year. We estimate the Gear Manager will work 6-8 hours/month.

YOUR INFORMATION

NAME

DATE OF BIRTH

ADDRESS

PHONE NUMBER

EMAIL ADDRESS

EMERGENCY CONTACT
(NAME & PHONE)

PLEASE BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN THIS POSITION:

REQUIREMENTS & EXPECTATIONS

- Excellent organization, math, and inventory skills
- Passion for bargain hunting
- Willingness to learn and use our inventory database (Kicksite)
- Commitment to regularly communicating with Yi Sport staff and vendors about the status of orders and any related issues; respond to all emails, texts, Slack messages, or phone calls within 24 hours
- Attendance at monthly parent and staff meetings

BENEFITS

Full discount on regular, full price monthly tuition for the volunteer and immediate family members, for the duration of the agreement. Discount does not apply to camps, tournament fees, or other trainings and events.

YI SPORT TAEKWONDO
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To apply, please email your completed form to yisporttkd@gmail.com.